

OFFICE OF ASSOCIATE DIRECTOR (A)

CIRCULAR

3227/AD(A)/C/ 11 /2021

28 Jan 2021

SEMESTER REGISTRATION

1. With reference to our Circular No. 3227/AD(A)/C/02/2021 dated 07 Jan 2021.
2. Online Semester Registration for academic session Jan – Jul 2021 has extended till **08 Feb 2021** for defaulter students of higher semester.
3. The student must register online and the payment to be made online through given the link www.ecm.org.in using their individual e-campus login id and password.
4. Payment through offline mode will not be accepted. If any student has made offline payment then student must share their transaction details via given e-mail id (ashesh.mitra@smit.smu.edu.in) with their Registration No and Name

Student login:

Username : Registration Number
Password : e-campus password

5. The students are advised to follow the following instructions for completing the registration post payment of the fees.
 - (a) **Fill registration Form 'A' (for regular students with no rejoining subjects)**
 - (b) **Registration Form 'B' (for all students with rejoining subjects).** Students are required to **rejoin in 4th and 6th Semester only**. The above forms to be forwarded to semester/section coordinator of the respective department. The forms will be made available in the above given website from **29 Jan 2021** onwards.
6. The course fee may be paid in one, two or three installments. Mess/Hostel fees may be paid at the time of physical reporting to the campus.


(Prof. (Dr.) Sangeeta Jha)
Associate Director (A) i/c

To

1. All HODs - For dissemination and information to all students & implementation of the same
 2. DCE (T) - For necessary action please
 3. Sr. Executive (Fin) - For necessary action please
 4. Head IT Council - with a request to upload form 'A' and 'B' in the institute website
- Copy to :-
Director - For information please

